

WEST CHESTER AREA SCHOOL BOARD—**Meeting of September 23, 2019**

The West Chester Area School Board met at 7:09 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and Coby Booker, Elizabeth Flood, Madison Wright, and Wyatt Chambers of Starkweather Elementary School led the public in the Pledge of Allegiance.

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**Roll Call**

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mr. Tabakin, Mrs. Tiernan. Student Representatives: Amber Hawkins, East High School; Vijay Anne, Henderson High School; Brent Long, Rustin High School.

**Members Absent:**

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**Approval of August 26, 2019 Board Minutes**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the minutes of the August 26, 2019 School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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*Mr. McCune announced that the Board met in Executive Session on Monday, August 26, 2019 regarding personnel; Monday, September 9, 2019 regarding negotiations and a student matter; and Monday, September 23, 2019 regarding a student matter.*

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**Approval of September 23, 2019 Meeting Agenda**

**BOARD ACTION:** It was moved by Dr. Herrmann and seconded by Mr. Spackman to approve the September 23, 2019 meeting agenda.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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**Approval of Personnel Recommendations—Dr. Ulmer**

I.	Removal from Payroll
a.	Resignations

1.	Kylie Klos, 1.0 Special Education LTS at Westtown Thornbury ES, effective 9/6/19
2.	Rickey E. Martin, 1.0 Science Teacher at Peirce MS, effective 8/29/19
b.	Retirements
1.	Judy Voois, 1.0 Music Teacher at Fugett MS, effective 6/15/20, 20 years of service.

<b>II.</b>	<b>Additions to Payroll</b>	
a.	Professional Staff: Contract	
1.	Benjamin Giordano	
	Placement	1.0 Science teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 2, \$49,100.
	Education	Bachelor of Science from Cabrini College 2014-2018
	Experience	Science Long Term Substitute at Fugett MS 1/2019-6/2019
	Certification	Instructional I, Biology 7-12
2.	Erica Seaman	
	Placement	.5 Adapted Physical Education teacher at East Goshen ES/Exton ES/Fern Hill ES, Professional Employee (Tenured), effective TBD, Level 3, Step 5, \$26,900.
	Education	Bachelor of Science from West Chester University 1995-1999
	Experience	Health & Physical Education Teacher at Oxford Area School District 8/2011–current, Health and Physical Education Teacher at Great Valley School District 2000-2004, Health & Physical Education Long Term Substitute at Avon Grove Area School District 1/2000-6/2000
	Certification	Instructional II, Health & Physical Education PK-12
b.	Professional Staff: Long Term Substitute	
1.	Brendan Farrell	
	Placement	1.0 Math Teacher at East HS, Temporary Professional Employee (Non-Tenured), effective 9/17/19, Level 1, Step 1, \$46,000. During Ms. Leahan's leave of absence.
	Education	Bachelor of Arts from Villanova University 2010-2014, Master of Arts from Villanova University 2018-2019
	Experience	Tutor/Classroom Instructor at Christianson Tutorials 2015-current, Private Instructor 2016-2019
	Certification	Instructional I, English 7-12, Mathematics 7-12
2.	Kelsey Foreman	
	Placement	1.0 Grade 2 Teacher at East Goshen ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Dixon's leave of absence.
	Education	Bachelor of Science from West Chester University 2014-2018
	Experience	Building Substitute with InSight 8/2018-current
	Certification	Instructional I, PK-4
3.	James McDaid	

	Placement	1.0 Science Teacher at Peirce Middle School, Temporary Professional Employee (Non-Tenured), effective 8/26/19, Level 1, Step 1, \$46,000. During Mr. Hartwell's leave of absence.
	Education	Bachelor of Science from West Chester University 2013-2017
	Experience	Building Substitute at Peirce MS with InSight 1/19-current, Long Term Substitute at Chester County Intermediate Unit 1/18-4/18
	Certification	Instructional I, Earth and Space Science 7-12
4. Jessica Surden		
	Placement	1.0 Music Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Boyd's leave of absence.
	Education	Bachelor of Science from West Chester University 1994-1998
	Experience	Private Voice and Piano Teacher 2010-2019, Musical Director at Limelight Performing Arts/West Chester Summer Stage 2015 – current.
	Certification	Instructional I, Music PK-12
5. Allison Thorne		
	Placement	1.0 Guidance Counselor at Peirce MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Roesener's leave of absence.
	Education	Bachelor of Science from Shippensburg University 1990-1994, Master of Science from West Chester University 2001-2003
	Experience	School Counselor LTS at Phoenixville Area School District 4/2019 – 6/2019, Elementary Guidance Counselor LTS at Phoenixville Early Learning Center through ESS 2/2018-6/2018, Guidance Counselor at Villa Maria Academy 8/1997-1/2008.
	Certification	Educational Specialist I, Secondary School Counselor 7-12, Instructional II, Communications 7-12, pending activation.
6. Marissa Vault		
	Placement	1.0 English Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Cardamone's leave of absence.
	Education	Bachelor of Science from Duquesne University 2014-2018
	Experience	Building Substitute at Henderson with InSight 8/2019-current, Middle Level English Language Arts Teacher at St. Cornelius Catholic School 8/2018-8/2019, Building Substitute at Garnet Valley School District 5/2018-6/2018.
	Certification	Instructional I, English
c.	Administrative Staff: Contract - None	
d.	Support Staff: Non Bargaining	
1.	Stephanie Chesney	
	Placement	1.0 Staff Nurse (RN) position at District, effective TBD, \$24.62/hr.

e.	Support Staff: Contract	
1.	Kevin Bishop	
	Placement	Part-time Custodian at East Goshen ES, 4 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 5, Step 1, \$17.90.
2.	Vincent Corbett	
	Placement	Part-time Custodian at Glen Acres ES, 4 hrs./day, 5 days/week, 182 days/year, effective 8/27/19, Group 5, Step 1, \$17.90.
3.	Luke Duffy	
	Placement	1.0 2 <sup>nd</sup> Shift Custodian at East Goshen ES, 8 hrs./day, 5 days/week, 260 days/year, effective 9/30/19, Group 5, Step 1, \$17.90.
4.	Maurice Hill	
	Placement	1.0 3 <sup>rd</sup> Shift Custodian at East HS, 8 hrs./day, 5 days/week, 260 days/year, effective 9/23/19, Group 6, Step 1, \$17.97.
5.	Emily Lugo	
	Placement	Part-time Custodian at Fugett MS, 4 hrs./day, 5 days/week, 182 days/year, effective 9/23/19, Group 5, step 1, \$17.90.
6.	Christopher Robinson	
	Placement	1.0 2 <sup>nd</sup> Shift Custodian at East HS, 8 hrs./day, 5 days/week. 260 days/year, effective 9/30/19, Group 5, Step 1, \$17.90
f.	Support Staff: Substitute - None	

III.	Personnel Events					
a.	Status Change					
	<b>Name</b>	<b>Type</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>	<b>Salary</b>
1.	Mairead Barrett	Professional	1.0 Spanish LTS at Henderson HS for A. Gordon	1.0 Spanish Teacher at Henderson HS	8/19/19	\$49,100
2.	Glenn Gray	Custodian	1.0 Custodian at Exton ES	1.0 Head Custodian at Henderson HS (Temporary position for 8-10 weeks)	9/18/19	\$2,100 stipend
3.	Thomas McCormick	Professional	.8 Science LTS at Henderson HS for D. Hartwell	1.0 Science Teacher at Henderson HS	8/19/19	\$46,000

b.	Transfer - Involuntary				
	<b>Name</b>	<b>Type</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
1.	Elizabeth Wilson	Professional	1.0 Speech Therapist at Westtown Thornbury ES	.8 Speech Therapist at Westtown Thornbury ES/.2 Speech Therapist at East HS	9/9/19

IV.	Personnel Leave				
a.	Sabbatical Leave - None				
b.	Unpaid Leave - None				

V.	Additional Information				
1.	Dr. Tammi Florio is recommended to receive a stipend for the 2019-2020 school year in the amount of \$10,000 for Title I Coordinator responsibilities. The stipend will be reimbursed through the Title I grant.				
2.	Adam Mobley's last day was 9/13/19.				
3.	Franklin Pollard's start date was 9/4/19.				
4.	Charles Rowland's start date was 8/27/19.				
5.	Final Contract Agreement: Dr. James Scanlon, Superintendent of Schools, amended contract language to enable appropriate owed compensation.				
6.	Contract Memorandum of Understanding: Dr. Jeffrey Ulmer, Director of Human Resources, sick day language amended.				

VI.	Supplemental Contracts							
	<u>Last Name</u>	<u>First Name</u>	<u>Location</u>	<u>Season</u>	<u>Step</u>	<u>% of Contract</u>	<u>Total Contract</u>	<u>Position Title</u>
<b>Additions:</b>								
<b>Annual, Fall/Winter 2019-20</b>								
	Bacon	Anthony	RHS	Winter	1	100%	\$4,312.00	Asst. Girls Basketball Coach
	Chavarria	Courtney	SMS	Fall	1	100%	\$2,156.00	Asst. Field Hockey Coach
	Cherubino	Marshall	SMS	Fall	1	100%	\$2,772.00	Head Field Hockey Coach
	Conaghan	Elizabeth	FMS	Fall	1	20%	\$431.20	Asst. Field Hockey Coach
	Dell'Arciprete	Joseph	SMS	Fall	2	100%	\$2,835.00	Head Boys Soccer Coach
	Donnell	Tom	FMS	Annual	N/A	100%	\$34.59/hr.	Bus Duty
	Giuliano	Robin	FMS	Annual	N/A	100%	\$34.59/hr.	Bus Duty
	Hasson	Carrie	SMS	Annual	1	100%	\$2,156.00	Yearbook Sponsor
	Hoffman	Mitchell	PMS	Annual	1	100%	\$1,232.00	7th Grade Team Leader
	Krissinger	Stuart	FMS	Annual	N/A	100%	\$34.59/hr.	Bus Duty

<u>Last Name</u>	<u>First Name</u>	<u>Location</u>	<u>Season</u>	<u>Step</u>	<u>% of Contract</u>	<u>Total Contract</u>	<u>Position Title</u>
Letherland	Lauren	FHE/ MCH	Annual	1	100%	\$1,232.00	School Band
Oliver	Michael	PWE	Annual	1	50%	\$1,386.00	After School Sports
Pester	Gary	SMS	Fall	1	100%	\$2,772.00	Asst. Football Coach
Rand	Julie	EBE	Annual	6	50%	\$1,421.00	CCRC Facilitator
Rightmyer	Jennifer	EHS	Fall	1	100%	\$3,696.00	Asst. Field Hockey Coach as of 9/3
Rowland	Charles	SMS	Fall	1	100%	\$2,772.00	Asst. Football Coach
Seaman	Brannon	SMS	Winter	1	100%	\$2,464.00	Asst. Wrestling Coach
Webb	Sharon	FMS	Fall	1	80%	\$1,724.80	Asst. Field Hockey Coach
<b><i>Removals:</i></b>							
Chmelewski	Nicholas	RHS	Fall	1	50%	\$2,310.00	Marching Band Asst. Director
Hutchinson	Glen	SMS	Fall	1	100%	\$2,772.00	Head Field Hockey Coach
Martin	Rickey	PMS	Annual	4	100%	\$1,472.00	Team Leader - 7th Grade
<b><i>Adjustments:</i></b>							
Cook	Karen	EBE	Annual	7	50%	\$1,508.50	CCRC Facilitator
DellArciprete	Joseph	SMS	Winter	2	100%	\$3,150.00	Head Wrestling Coach

**BOARD ACTION:** It was moved by Dr. Shaw and seconded by Mr. Bevilacqua to approve the Personnel Recommendations as presented.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**



**Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Mr. Gallen to approve the following Consent Agenda Items:

Education

1. Approval to terminate the following Account(s):
  - Rustin HS Cycling Club
  - Rustin HS Interact
  - Rustin HS Rustin Action Group
2. Approval of Revised Board Policy 217-Graduation Requirements, Second Reading

3. Approval of the Election of Art Levinowitz, PSBA President
4. Approval of the Election of David Hein, PSBA Vice President
5. Approval of the Election of Kathy K. Swope, PSBA Insurance Trust Candidate
6. Approval of the Election of Mark B. Miller, PSBA Insurance Trust Candidate
7. Approval of the Election of Bethanne Zeigler to the School Board Secretaries Forum Steering Committee
8. Approval of the Election of Jaime Lynn Zimerofsky to the School Board Secretaries Forum Steering Committee
9. Approval of the Election of Jennifer Davidson to the School Board Secretaries Forum Steering Committee

Pupil Services

1. Approval of Revised Board Policy 227-Controlled Substances/Paraphernalia, Second Reading

Personnel

Property & Finance

1. Approval of 2020-2021 Budget Calendar
2. Approval of 5-year Contract with Insight Workforce Solutions

Other Reports

Other Business

1. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of August 1, 2019 to August 31, 2019

WEST CHESTER AREA SCHOOL DISTRICT  
 SEPTEMBER 23, 2019  
 STATEMENT OF DISBURSEMENTS SUMMARY  
 FOR THE PERIOD AUGUST 1, 2019 - AUGUST 31, 2019

GENERAL FUND DISBURSEMENTS		123,931,059.06
includes		
Technology,		
Federal Programs and any Special State Funds		
BILLS PAID	13,931,059.06	
INVESTMENTS	110,000,000.00	
CAPITAL RESERVE FUND		315,363.22
CAPITAL PROJECTS FUND		1,551,482.92
SPECIAL REVENUE - Athletics		4,265.17
TRUST FUNDS		2,618.86

CAFETERIA	93.70
STUDENT ACTIVITY FUND DISBURSEMENTS	5,448.81
TRUST AND AGENCY FUND DISBURSEMENTS	<u>7,032.56</u>
TOTAL DISBURSEMENTS	<u>125,817,364.30</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the August 31, 2019 Financial Report

**On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.**

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**Committee Reports**

**Education Committee—Mrs. Tiernan**

**Approval of Redistricting Parameters**

**BOARD ACTION:** It was moved by Mrs. Tiernan and seconded by Mr. Gallen to approve redistricting parameters.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Pupil Services Committee—Ms. Chester**

**Approval of amended General Healthcare Resources, LLC dba GHR Education Contract**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Dr. Herrmann to approve the amended General Healthcare Resources, LLC dba GHR Education Contract.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Property and Finance Committee—Mr. Bevilacqua**

**Approval of bids for Greystone Elementary School Construction**



**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to award contracts to the following lowest responsible bidders for the Greystone Elementary School construction project:

| Contract                | Contractor           | Amount       |
|-------------------------|----------------------|--------------|
| General Construction    | Sha-Nic, Inc.        | \$10,490,000 |
| Mechanical Construction | JBM Mechanical       | \$ 3,388,000 |
| Plumbing Construction   | Vision Mechanical    | \$ 963,282   |
| Electrical Construction | The Farfield Company | \$ 2,838,000 |
| Sprinkler Construction  | Guy M. Cooper        | \$ 449,500   |
| Site Construction       | Watts Services       | \$ 3,500,000 |
| Total                   |                      | \$21,628,782 |

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Approval of Contract for Roofing Materials and Services for Greystone Elementary School Construction**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the Contract with Garland/DBS, Inc. in the amount of \$1,966,988 for roofing materials and services for the Greystone Elementary School construction project.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Comments from Residents**

Judi DiFonzo spoke about the pipeline project and a new group called Halt Mariner Now.

Joanne Yurchak voiced her concerns about the annual PAYS survey administered to students in October.

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Mr. McCune read the following quote, “Do not go where the path may lead, go instead where there is no path and leave a trail.”~ Ralph Waldo Emerson

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**Adjournment:**

**BOARD ACTION:** On motion by Dr. Herrmann, seconded by Mr. Spackman the Board, on voice vote, agreed to adjourn at 8:10 p.m.

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Board Secretary